



New Zealand Search and Rescue Council And Consultative Committee

**Minutes of Combined Meeting
New Zealand Search and Rescue Council and Consultative Committee
1-4pm Wednesday 22 November 2017
James Cook Hotel
Wellington**

NZSAR Council Present:

Graeme Harris – CAA (Acting Chair)
Keith Manch – MNZ
Mike Rusbatch - NZ Police
Harry Maher – DOC
Gp Capt Tim Evans – NZDF
Dave Comber – Independent Member

NZSAR Consultative Committee Present:

Allan Mundy – SLSNZ	John Pine – NZ Police
Pat Waite - LandSAR	Carl van der Meulen – NZSAR
Steve Kern – CAA	Leanne Gordon – NZSAR
Paul Craven – RCCNZ	Stephen Ross - NZSAR
Georgia Gerraty – RCCNZ	Erana Sitterle – MoT
Don Robertson - AREC	James Miller-Coote – MoT
Rachel Roberts – NZSAR	Nathan Watson – MSC
Mark Lindsay – Water Safety NZ	David Waters – Ambulance NZ
Duncan Ferner – NZSAR	Brendan Comerford – MOC
Rhett Emery – NZSAR	Jerome Cvitanovich - NZSAR

1 Welcome

Graeme Harris opened the meeting by welcoming attendees.

2. Apologies

NZSAR Council:
Peter Mersi - MoT
Brigadier John Boswell - NZDF

NZSAR Consultative Committee: Jeff Sayer - AREC, Mike Hill - RCCNZ, Patrick Holmes – Coastguard NZ, Jon Leach - NASO, Jonty Mills – Water Safety NZ

3. SLA Monitoring Report

Carl presented the SLA monitoring report, and noted three items of interest:

- There has been a significant increase in the number of SAR operations supported by LandSAR for the July-September quarter over the last five years.
- Police incident reporting for the quarter is estimated at three-quarters of the actual incidents, due to delays in completing reporting with the current Police system.
- AREC have created a new reporting system for their members, and are currently reviewing the reporting for the quarter.

4. Independent Council Member

Dave Comber's term as the independent member of the NZSAR Council ends in February 2018. The Secretariat has carried out a process to identify a suitable new independent Council member, and is proposing this be Ian Coard. Ian's profile was included in the meeting papers.

The NZSAR Consultative Committee **endorsed** the proposal for Ian Coard to be the independent NZSAR Council member.

The NZSAR Council **agreed** that Ian Coard will be the independent Council member for a two-year term commencing February 2018.

5. Review – Operation Mangatawai

The Secretariat sought approval to conduct a NZSAR Review of Operation Mangatawi, and for Win van der Velde to be appointed as the reviewer. A term of reference for the NZSAR Review was provided with the meeting papers.

The timeframe is to ideally present a draft report at the February meeting, subject to access to family members and personnel involved in the operation.

NZ Police commented that this was an event with interesting dynamics adding a degree of complication through the search. It had large scale and complexity which provides the right opportunity to look at what went well and where there might be some opportunities for improvements at a systemic level.

Decision: The NZSAR Council **approved** the terms of reference for an NZSAR Review of Operation Mangatawi, and **approved** Win van der Velde as the reviewer.

6. NZSAR Review Policy

The Secretariat commented that the current review policy was written in 2009, and proposed it was timely for this to be updated.

Action: The NZSAR Council **directed** the Secretariat to update the current Review policy.

7. NZSAR Awards Policy

The Secretariat proposed an update to the NZSAR Awards policy to limit Certificates of Achievement awarded at a maximum of four in each of the operational and support categories. This would align the Certificates to the current policy of one Gold Award for each category, and would limit the total number of awards to a maximum of 10.

Council members supported the proposal, with the option of being able to rebalance the number of Certificates of Achievement across the operational and support categories in a given year, if appropriate.

Action: The NZSAR Council **directed** the Secretariat to update the NZSAR Awards Policy to limit the total number of awards to a maximum of 10.

8. Wahine Commemorations

The Waihine 50 Trust has been established and the Secretariat is working with them around events they have organised. We are looking to support an event in Shed 6 on the Wellington waterfront. This will showcase NZ's rescue services available today compared to 50 years ago. Dave Greenberg will work with the agencies to co-ordinate a stand and display at for 10 April, which will involve commitment and support from agencies.

9. General Business

a. **Project SARdonyx.** Duncan provided an update on project SARdonyx, which is the project to replace the existing single agency data stores with a multi-agency solution that will deliver a new data collection and business intelligence (BI) solution for NZ's SAR sector.

The procurement process is nearing completion, and it is hoped that a vendor will be confirmed in December. It was noted that SARdonyx takes priority over SARTrack in terms of the hierarchy of the definitions of data elements.

b. **Rauora II MRO Exercises.** Two *Rauora II* mass rescue exercises were held in November – in the Tasman and combined Auckland Police Districts. Survey feedback received following the two recent exercises has been very positive. The next two exercises are scheduled for 14 February (in Wellington District) and 13 March (Eastern District). NZSAR Council and Consultative Committee members are invited to attend any of these exercises.

c. Meeting Dates 2018:

NZSAR Consultative Committee	NZSAR Council
8 February 2018	28 February 2018
10 April – NZSAR Awards	10 April - NZSAR Awards
9 May 2018	30 May 2018
8 August 2018	29 August 2018
21 November 2018	21 November 2018

The combined meeting finished at 1.45 pm and was followed by a workshop to review and update a draft Environmental Scan. This workshop was facilitated by Steve Waldegrave and Rohan Light.

	Item	Actions & Decisions	Responsibility
5.	Review – Operation Mangatawi	The NZSAR Council approved the terms of reference for an NZSAR Review of Operation Mangatawi, and approved Win van der Velde as the reviewer.	Decision
6.	NZSAR Review Policy	The NZSAR Council directed the Secretariat to update the current Review policy.	Secretariat
7.	NZSAR Awards Policy	The NZSAR Council directed the Secretariat to update the NZSAR Awards Policy to limit the total number of awards to a maximum of 10.	Secretariat

Graeme Harris
Acting Chair
NZSAR Council