



New Zealand Search and Rescue Council & Consultative Committee Meeting

Minutes of Meeting Nzsar Consultative Committee Meeting Wednesday 7 November, 1.00pm Conference Room Ministry of Transport Level 6 SAS House 89 The Terrace, Wellington

Attendees:

Carl van der Meulen – Nzsar
Paul Dalton – SLSNZ
Jeff Sayer – AREC
Darryl Carpenter – MSC
Duncan Ferner – Nzsar
Rodney Bracefield – RCCNZ
Rachel Roberts – Nzsar
Dave Erson – LandSAR

Phil Burgess - Nzsar
Patrick Holmes – Coastguard NZ
Colin Small – Coastguard NZ
Steve Kern – CAA
Bruce Johnston – NZ Police
Paul Craven – RCCNZ
Brendon Comerford – MOC
Amy Greig – MoT (Minutes)

1. Welcome

Carl opened the meeting and extended a special welcome to Paul Dalton from SLSNZ and Dave Erson from LandSAR.

2. Apologies

Andy Kent – SLSNZ
Mike Davies – DOC
Harry Maher – LandSAR
Lloyd Matheson – AIA
Geoff Pierce – NZDF
David Waters – Ambulance NZ
Gerry Prins – NZ Police

3. Minutes of meeting held on 2 August 2012

The minutes of the meeting of the Consultative Committee held on 2 August 2012 were accepted as a true and accurate record.

4. Matters Arising from Minutes of meeting on 15 February 2012

Item 10 – Health and Safety

The Secretariat to work with the NZ Police and wider sector to implement the approved SAREX support plan for 2012/13

Action taken: Feedback received, implementation of this work is ongoing, working towards a March 2013 deadline.

Item 11 – MRO

MRO feedback to be sent to the secretariat.

Action taken: feedback received.

**5. Joint Service Level Agreement monitoring report:
1 July 2012 – 30 September 2012 Quarter**

The summary report was distributed prior to the meeting. During the quarter there were 390 SAROPs, with 39 lives saved.

A comparison of this quarter with the same period for last year shows that there was a slight increase in the number of SAROPs. There was a significant increase in the number of lives saved and people rescued and a smaller increase in the number of people assisted.

Of note for the same quarter – 2,410 Coastguard volunteers responded to 304 non-SAR related calls for assistance during the quarter and SLSNZ responded to one large marine SAROP (627 hours) at Paritutu.

Issues and Updates:

Coastguard:

In the last quarter two new rescue vessels have been launched (these are replacement vessels), 9.5m Naiad vessels for Maretai and Hibiscus Coast. A further five vessels will be completed in the financial year.

Lisa Ramell was appointed to the new role of National Fundraising Manager, Lisa began on 1 October.

SLSNZ:

Neil Aimes (from Otaki SLSC) was elected as the new President of SLSNZ at the AGM held in September.

Surf Life Saving's annual 'in it for life' awards were held in September.

LandSAR:

Field Support Officer Iain (Cooch) Watson resigned during the period.

LandSAR has commenced a review of the staff structure and roles, and hopes to report on the results of this review in the Q2 report to NZSAR.

The LandSAR Annual General Meeting will be held on 16 November at Wairakei.

AREC:

No issues or updates to report.

6. Sector Update

The sector update report was distributed before the meeting. In addition the following items were noted:

Coastguard – Prince Charles is the Royal patron of Coastguard NZ, and he will be visiting Coastguard Northern Region during the Royal Tour.

SLSNZ – Work continues on the future-proofing project. This involves cutting costs by 12.5%, targeted at non-operational areas.

7. RCCNZ Value for Money Review

Tom Gott and Chris Gould from Martin Jenkins joined the meeting to brief the Committee on the value for money review they are conducting for RCCNZ.

The purpose of the review is in two parts:

- Assure Government and the SAR sector that service provision going forward is appropriate and provides value-for-money
- Recommend RCCNZ service, capability and funding requirements

The reviewers provided an overview of the work carried out to date, and the methodology being used. They are on schedule to present the draft report to the steering group on 30 November 2012.

Areas of further work for the reviewers include:

- Considering the balance between operations and support for operations (including training, exercises, liaison, and various projects).
- Considering various resource and funding scenarios; and analysing the benefit and cost trade-offs for them.
- Identifying cost efficiency gains; particularly in the area of corporate support functions.
- Identifying ways to simplify administrative funding arrangements.

8. Training Coordinator Update

NESTOC

Phil provided a written report on his recent trip to Australia to attend the National Emergency Services Training Officers Conference.

SAREXs

There are 6 SAREXs scheduled to run over the next 3 weekends; it is a busy time until early December.

Evaluation and Moderation Guidelines:

These guidelines will be ready for discussion at the next consultative committee meeting.

9. SAR Support Programme Update

Training:

TEC continue to provide funding for the SAR sector training under the Adult/Community education umbrella. The SAR sector needs to predict what training will be required to ensure maximum use and results. Phil will be working on this and will start by identifying the needs of individual organisations.

2012 / 2013 NSSP:

Duncan updated the Consultative Committee on the progress of the NSSP for 2012 /13.

Bright green items are completed, light green items are underway and on-track, and the salmon items have not commenced yet.

Hoist Operators workshop	Mass rescue SAREX
Wander workshop (and consultant)	Evaluation and moderation guidelines
Workshop organising support	National SAR Self Assessment
SARNET	Marine SAR assets
SAR Managers training development	SAR response plan (pre-plan) guidelines
1 x OSC Course	Aviation flight tracking device guidelines
Air observer training and air observer refresher training	Risk Framework Advice
OSC/IMT Training Aids	Research SAR users
AdventureSmart site maintenance	Health and Safety
Visitor intentions process maintenance	NSSP and Training coordinator review
AdventureSmart collateral & advertising	On-line SAR training material
NZSAR support for SAREXs	Mass Rescue Policy

NSSP Prevention:

A partnership has been established between the NZSAR Secretariat, CNZ, MSC, and WSNZ to coordinate and promote the prevention messaging (including the water, boating, outdoor safety codes, and the AdventureSmart website).

A contract has also been established with Jason's storage for the distribution of prevention collateral, with a particular emphasis on the inbound tourist.

10. NSSP Review

Caravel Group has undertaken an independent review of the NSSP and the Training Coordinator's position. The draft report was distributed prior to the

meeting. The Secretariat Manager thanked members of the committee and sector that have given time to assist the reviewer.

The committee has an opportunity to consider the recommendations contained in the draft report, and to provide final feedback to the reviewer before the final report is presented to the NZSAR Council on 21 November.

Recommendations:

- NSSP Creation, Operation, Measurement and Effectiveness

*The recommendations in this section of the report were **endorsed** as presented.*

- Training Coordinator Position

*The recommendations in this section of the report were **endorsed** as presented.*

- Service Level Agreement Effectiveness

*With one exception, the recommendations in this section of the report were **endorsed** as presented.*

The Consultative Committee would like the reviewer to clarify the recommendation 'review the contestable approach to funding' before the report is submitted to the Council.

- Potential areas for change

*The recommendations in this section of the report were **endorsed** as presented.*

Additional Feedback:

Two key findings on the level of attention the NSSP directs toward supporting preventative measures were not articulated in the recommendations.

Action items:

The Secretariat, on behalf of the NZSAR Consultative Committee, is to provide the following feedback to the reviewer before the report is submitted to the Council:

- a) That the recommendation to 'review the contestable approach' to SLA funding be clarified.
- b) That a recommendation be added to reflect the key findings on the level of attention the NSSP direct towards supporting preventative measures.

11. Australian NATSAR Council Meeting

Carl provided a written report on his recent attendance at the Australian NATSAR council meeting.

12. General Business

Gambling Harm Reduction Bill

The NGOs within the sector may wish to submit a joint submission on this Bill.

TEC Review

This was covered as part of agenda item 9.

MBIE Safety Audit Standard

MSC advised that the draft of this standard is open for consultation.

NZSAR Awards – Nominations

Carl reminded the committee that nominations for the NZSAR Awards close on 31 January 2013.

2013 Meeting dates

It was agreed that moving the meeting dates to Tuesdays for 2013 would work better for most attendees.

Meeting ended 4.00pm.

Consultative Committee meetings for 2013:

Tuesday 12 February 2013

Tuesday 7 May (combined meeting with NZSAR Council & NZSAR Awards)

Tuesday 6 August

Tuesday 5 November

Carl van der Meulen
NZSAR Secretariat

Item	Action	Responsibility
10. NSSP Review	The Secretariat, on behalf of the NZSAR Consultative Committee, is to provide the following feedback to the reviewer before the report is submitted to the Council: a) That the recommendation to 'review the contestable approach' to SLA funding be clarified. b) That a recommendation be added to reflect the key findings on the level of attention the NSSP direct towards supporting preventative measures.	Secretariat
12. NZSAR Awards	Nominations to be sent to the Secretariat by 31 January 2013.	All